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| Last updated: | 09/03/2024 |

**JOB DESCRIPTION**

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| Post title: | **Research Fellow** | | |
| Standard Occupation Code: (UKVI SOC CODE) |  | | |
| School/Department: | School of Health Sciences | | |
| Faculty: | Environmental and Life Sciences | | |
| Career Pathway: | Education, Research and Enterprise (ERE) | Level: | 4 |
| \*ERE category: | Research pathway | | |
| Posts responsible to: | Maggie Donovan-Hall and Lisa Roberts | | |
| Posts responsible for: |  | | |
| Post base: | Office-based | | |

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| Job purpose |
| Act as a research fellow working with a team of academics, clinicians, and patients to deliver an NIHR funded (Research for Patient Benefit – RfPB) project. The project will aim to explore and understand patient and stakeholder perspectives on routine health data collection, use and sharing. This knowledge will form the foundations for data driven improvements in prosthetic care. The project includes 4 stages incorporating a systematic review (stage 0), qualitative interviews and focus groups (stage 1), a national survey (stage 2) and finally taking a participatory action research approach to developing recommendations for clinical practice (stage 3). |

| Key accountabilities/primary responsibilities | | % Time |
| --- | --- | --- |
|  | Plan data collection activities, such as advertise, recruitment and organisation of interviews/ focus groups | 15% |
|  | Contribute to the planning and develop of an analytical plan and support qualitative and survey data analysis | 15% |
|  | Carry out online and in-person semi-structured interviews/ focus groups with patients, clinicians and wider stakeholders | 15% |
|  | Support screening of articles, full text review and synthesis of data for a systematic review | 10% |
|  | Support the development and implementation of a nationwide online survey | 10% |
|  | Regularly disseminate findings by taking the lead in preparing publication materials for referred journals, presenting results at conferences, or exhibiting work at other appropriate events. | 10% |
|  | Implementation of procedures required to ensure accurate and timely formal reporting and financial control. | 10% |
|  | Support the data management of the project | 5% |
|  | Co-ordinate and undertake approvals to carry out the project via university ethics, Health Research Authority and local trust capacity and capability | 5% |
|  | Any other duties as allocated by the line manager following consultation with the post holder. | 5% |

| Internal and external relationships |
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| Direct responsibility to holder of research award and external members of the project team.  Link in with related research projects within the research group. |

| Special Requirements |
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| Willingness to work flexibly to achieve project demands will be needed.  *Applications for Research Fellow positions will be considered from candidates who are working towards or*  *nearing completion of a relevant PhD qualification. The title of Research Fellow will be applied upon*  *successful completion of the PhD. Prior to the qualification being awarded the title of Senior Research*  *Assistant will be given.* |

**PERSON SPECIFICATION**

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| Criteria | Essential | Desirable | How to be assessed |
| Qualifications, knowledge and experience | MSc in a health sciences or social sciences  A detailed understanding of qualitative research | PhD in health sciences or social science  Knowledge of amputation and prosthetic rehabilitation  Experience of carryout qualitative interviews  Experience of undertaking surveys |  |
| Planning and organising | Able to organise own research activities to deadline and quality standards |  |  |
| Problem solving and initiative | Able to develop understanding of complex problems and apply in-depth knowledge to address them |  |  |
| Management and teamwork | Work effectively in a team, understanding the strengths and weaknesses of others to help teamwork development |  |  |
| Communicating and influencing | Communicate new and complex information effectively, both verbally and in writing, engaging the interest and enthusiasm of the target audience  Able to present research results at group meetings and conferences  Able to write up research results for publication in leading peer-viewed journals |  |  |
| Other skills and behaviours | Understanding of relevant Health & Safety issues  Positive attitude to colleagues and students |  |  |
| Special requirements | Able to travel for data collection where needed |  |  |

**JOB HAZARD ANALYSIS**

**Is this an office-based post?**

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| Yes | If this post is an office-based job with routine office hazards (eg: use of VDU), no further information needs to be supplied. Do not complete the section below. |
| No | If this post is not office-based or has some hazards other than routine office (eg: more than use of VDU) please complete the analysis below.  Hiring managers are asked to complete this section as accurately as possible to ensure the safety of the post-holder. |

## - HR will send a full PEHQ to all applicants for this position. Please note, if full health clearance is required for a role, this will apply to all individuals, including existing members of staff.

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| **ENVIRONMENTAL EXPOSURES** | **Occasionally**  (<30% of time) | **Frequently**  (30-60% of time) | **Constantly**  (> 60% of time) |
| Outside work |  |  |  |
| Extremes of temperature (eg: fridge/ furnace) |  |  |  |
| ## Potential for exposure to body fluids |  |  |  |
| ## Noise (greater than 80 dba - 8 hrs twa) |  |  |  |
| ## Exposure to hazardous substances (eg: solvents, liquids, dust, fumes, biohazards). Specify below: |  |  |  |
| Frequent hand washing |  |  |  |
| Ionising radiation |  |  |  |
| **EQUIPMENT/TOOLS/MACHINES USED** | | | |
| ## Food handling |  |  |  |
| ## Driving university vehicles(eg: car/van/LGV/PCV) |  |  |  |
| ## Use of latex gloves (prohibited unless specific clinical necessity) |  |  |  |
| ## Vibrating tools (eg: strimmers, hammer drill, lawnmowers) |  |  |  |
| **PHYSICAL ABILITIES** | | | |
| Load manual handling |  |  |  |
| Repetitive crouching/kneeling/stooping |  |  |  |
| Repetitive pulling/pushing |  |  |  |
| Repetitive lifting |  |  |  |
| Standing for prolonged periods |  |  |  |
| Repetitive climbing (ie: steps, stools, ladders, stairs) |  |  |  |
| Fine motor grips (eg: pipetting) |  |  |  |
| Gross motor grips |  |  |  |
| Repetitive reaching below shoulder height |  |  |  |
| Repetitive reaching at shoulder height |  |  |  |
| Repetitive reaching above shoulder height |  |  |  |
| **PSYCHOSOCIAL ISSUES** | | | |
| Face to face contact with public | x |  |  |
| Lone working | x |  |  |
| ## Shift work/night work/on call duties |  |  |  |